

The "ethics in accounting" assignment will be discussed in class.

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Term Paper/Project:

Due dates for paper/project topic and outline, the actual paper/project, and revised version of the paper/project are stated on the syllabus. The outline consists of your title and three sources, or your three subtopics, for analysis. A minimum of 5 full pages of writing, double spaced, 12 font, and one-inch margins will be the basic format for this writing. The papers must include a cover page, introduction, body, conclusion, suggested areas of further research and a bibliography with at least three sources. The cover page (that contains a three/four sentence abstract of the paper) and the bibliography **do not** count as two of your 5 pages of writing.

Whether this paper/project has a "practice" focus or a "theory" focus, there must be at least four adjusting journal entries, from the covered course material, embedded in the paper, along with the impact your journal entries have on EPS and Net Income. Each source in the bibliography must include: Human Author (even if you must use the CEO); Title (Type of Financial Statement ie. 10-K or 10-Q); Publisher or Web Address (or at least the Corporation's Name); Year; and Page Numbers that you referenced.

Graphs, diagrams, etc. are optional. Any idea/statement that you directly quote or paraphrase must be cited as follows: (Human Author, pg. #). It has been proven that utilizing The Writing Center at CCD, call 556-4541, will raise your term paper grade.

Each source in the bibliography must include: Human Author; Title; Publisher or Web Address; Year; and specific Page Numbers that you referenced. Graphs and diagrams are optional. Any idea/statement that you directly quote or paraphrase must be cited as follows: (Human Author, pg. #). It has been proven that utilizing the Business Lab or the Writing Center at CCD will raise your term paper grade.

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The rubric for this term paper will consist of the following components:

Cover Page – Title/Name/Semester/Course & Section/3-4 Sentence Abstract	Points: 0 - 5
Introduction – "Attention getter"/detailed explanation of the paper's contents	Points: 0 - 10
Body – approximately 3 pages: paper must be 5 full pages/minimum, of at least four adjusting journal entries , from the covered course material, with the impact the chosen journal entries have on EPS/Net Income and Equity/Net Assets. A minimum of 3 sources must be cited.	Points: 0 - 70

Conclusion - must summarize the paper/possess the author's personal opinion of the paper's content/two suggested areas of further research	Points: 0 - 10
Bibliography – must possess 3 sources minimum/5 parts to each source stated above	Points: 0 - 5

Examinations:

Four examinations will be "tentatively" given on the dates assigned per the syllabus. Examination format could include multiple choice, problems, and essay questions. Valid CCD identification cards or state driver's licenses will be required to take exams.

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Attendance

No points will be awarded for merely attending. Attendance will be taken for each lecture, either by roll call, sign-in sheet, or submitted documents by the students.

Although attendance is not incorporated in the point structure, it has been proven, over thousands of years, that students who consistently attend lectures and participate in the discussion process achieve higher course grades.

Grading Scale

A	90-100%	Superior mastery or achievement.
B	80-89%	Better than average mastery or achievement.
C	70-79%	Acceptable mastery or achievement.
D	60-69%	Less than acceptable mastery or achievement.
F	Below 60%	Fails to demonstrate achievement of course objectives.

Grading is based on points earned:

A - 360 - 400pts

B - 320 - 359pts

C - 280 - 319pts

D - 240 - 279pts

F - 0 - 239pts

Please read the current CCD catalog (you can see the catalog on-line at: www.ccd.edu) for the requirements related to the grades of "W", "I", and "AW". **The "AW" grade must be approved by the Dean or VP of Learning, and will be approved in rare cases.** The grades